



Environmental Education Intern Job Description

W.K. Kellogg Bird Sanctuary
W.K. Kellogg Biological Station
12685 East C Avenue
Augusta, MI 49012

- POSITION:** Environmental Education Intern
- SITE:** MSU's Kellogg Bird Sanctuary. Near Battle Creek, 70 miles from East Lansing
- NUMBER OF POSITIONS AND DURATION:** One Intern at 28 hours/week average for 12 weeks from Tuesday, May 14 to Friday, August 2, 2019
- RESPONSIBILITIES:** Intern will gain experience in developing and delivering informal educational programs for all ages. Some examples of responsibilities are:
- Give guided group tours and other group programs as needed
 - Greet and assist visitors regarding their visit to the Bird Sanctuary.
 - Assist callers and visitors with general Sanctuary, Biological Station and wildlife related questions.
 - Develop and deliver educational Wild Wednesday programs for young families
 - Deliver environmental education programs to youth and camp groups.
 - Completion of agreed upon intern project focused on educational programming planning. This project will be presented with a poster at the Summer Symposium July 31, 2019.
- QUALIFICATIONS:** Current Michigan State University student studying education, wildlife biology, ecology, biology, zoology, animal science, natural sciences or related field.
- Strong work ethic
 - Ability to work outdoors in all weather conditions
 - Excellent written and verbal communication skills
 - Computer skills desirable
 - Ability to work both independently as well as part of a team.
 - Valid driver's license with good driving record
 - At least one KBS Summer Course must be taken
 - Strong organizational skills
 - Available to work nights and weekends as needed
 - Take a first session summer class. Hours will increase during second session.
- SALARY and HOUSING:** \$2500 stipend with housing provided. Five breakfasts and lunches, plus four dinners a week included.
- TRANSPORTATION:** Work-related transportation provided, personal transportation is recommended.
- CONTACT:**
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| <i>Kellogg Bird Sanctuary</i> | <i>Phone: 269-671-2510</i> |
| <i>12685 East C Ave.</i> | <i>Fax: 269-671-2474</i> |
| <i>Augusta, MI 49012</i> | <i>E-mail: birdsantuary@kbs.msu.edu</i> |
- APPLICATION DEADLINE:** Application can be found at: <http://www.kbs.msu.edu/index.php/education/ugrad/internships-reu>
- Summer Internship Application Deadline: March 1, 2019