

## Volunteer Job Description

**Position Title:** American Kestrel Nest Box Monitor

**Location:** Kellogg Bird Sanctuary  
12685 East C Avenue  
Augusta, MI 49012

**Agency:** MSU Kellogg Bird Sanctuary  
3700 East Gull Lake Drive  
Hickory Corners, MI 49060

**Contact Person:** Volunteer Program Coordinator

**Telephone:** (269) 671-2263

**Supervision:** Sanctuary Staff (direct)  
Volunteer Program Director (indirect)

**Purpose of Position:** To aid the Sanctuary's goals of contributing to citizen science efforts.

**Task Description/Specific Duties:**

- Monitor three American Kestrel nest boxes with a partner at the Kellogg Farm by driving, checking nest boxes, and recording observations into a notebook.
- Maintain nest boxes (e.g., repair boxes), clean, remove invasive species, and fill with new wood shavings.
- Assist in entering data into online database.

**Qualifications: Previous knowledge about nest boxes is not necessary.**

- Be able to lift 40 lbs. and use hand tools.
- Must have an interest in working with people, learning about the Sanctuary and be interested in sharing this information with others.
- Should enjoy being outdoors and want to learn about birds.

**Commitment:** Ongoing, April through September. A minimum commitment of 25 hours over a one-year period is appreciated.

**Days and Times needed:** 1 hour, once per week, in the morning between 9am – 12pm, April through September. Boxes are monitored once per week.

**Training:** Volunteers are asked to attend a one-hour orientation meeting about nest box monitoring. (This is included in the 25-hour commitment.) Training is provided and all new volunteers will shadow an experienced volunteer or staff member until they are comfortable working on their own.

**Comments:** Volunteers will be working in a friendly environment with helpful and appreciative staff members.

**Benefits:** Volunteers receive free entry and 10% off merchandise and facility rentals at the bird sanctuary when they present their volunteer ID, and an invitation to the annual Volunteer Recognition Dinner.



**W.K. Kellogg  
Biological Station**

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