

Volunteer Job Description: Carpentry / Painting / Fix-it Assistant

Location:

MSU Kellogg Biological Station 3700 East Gull Lake Drive Hickory Corners, MI 49012

Agency:

MSU Kellogg Biological Station 3700 East Gull Lake Drive Hickory Corners, MI 49060

Contact Person: Volunteer Program Coordinator

Telephone: (269) 671-2263

Supervision:

W.K. Kellogg Bird Sanctuary and Manor House Staff (direct) Volunteer Program Coordinator (indirect)

Purpose of position: Help with the to-do list of maintaining the historic W.K. Kellogg Bird Sanctuary and Manor House building maintains.

Task Description/Specific Duties:

· Help with small carpentry, painting and other like tasks as needed

Days and Times Needed: Year-round

Qualifications: Minimum age 18.

Orientation and Training: no training provided

W.K. Kellogg **Biological Station**

3700 E. Gull Lake Dr.

Hickory Corners, MI 49060

269-671-5117 Fax: 269-671-2351 kbs.msu.edu **Benefits:** Volunteers receive free entry and 10% off merchandise at the bird sanctuary when they present their volunteer ID, and an invitation to the annual Volunteer Recognition Dinner.

Last update: September, 2015