



## Environmental Education Intern Job Description

W.K. Kellogg Bird Sanctuary  
W.K. Kellogg Biological Station  
12685 East C Avenue  
Augusta, MI 49012

<b>POSITION:</b>	Environmental Education Intern		
<b>SITE:</b>	MSU's Kellogg Bird Sanctuary. Near Battle Creek, 70 miles from East Lansing		
<b>NUMBER OF POSITIONS AND DURATION:</b>	One (1) Intern at 28 hours/week average for 11 weeks May 23 to August 5, 2016.		
<b>RESPONSIBILITIES:</b>	<p>Assist with Kids Being Scientists Camp: 2 weeks of day camp includes 1 week 6<sup>th</sup>-8<sup>th</sup> graders and 1 weeks for 1<sup>st</sup>-5<sup>th</sup> graders and is staffed by a Camp Director and one Senior Counselor</p> <ul style="list-style-type: none"><li>▪ Supervise Junior Counselors</li><li>▪ Develop and deliver programming on a wide variety of topics</li><li>▪ Oversee and lead daily activities of camp</li></ul> <ul style="list-style-type: none"><li>• Develop and deliver educational Wild Wednesday programs for young families</li><li>• Give guided tours to groups of the Bird Adaptations Tour and Agriculture and Ecology Tour</li><li>• Bookstore greeter and clerk; field phone calls</li><li>• Completion of agreed upon intern project focused on educational programming planning. This project will be presented with a poster at the Summer Symposium August 3, 2016.</li></ul>		
<b>QUALIFICATIONS:</b>	<p><u>Current Michigan State University student</u> studying education, wildlife biology, ecology, biology, zoology, animal science, natural sciences or related field.</p> <ul style="list-style-type: none"><li>• Strong work ethic</li><li>• Ability to lift 50 lbs and ability to distinguish colors and sounds</li><li>• Ability to work outdoors in all weather conditions</li><li>• Excellent written and verbal communication skills</li><li>• Computer skills desirable</li><li>• Ability to work both independently as well as part of a team.</li><li>• Valid driver's license with good driving record</li><li>• Session 1 class of KBS Summer Courses must be taken</li></ul>		
<b>SALARY and HOUSING:</b>	\$2500 stipend with housing provided. Five (M-F) lunches and four (M-Th) dinners a week at McCrary Dining Hall are included.		
<b>TRANSPORTATION:</b>	Work-related transportation provided, personal transportation is recommended.		
<b>CONTACT:</b>	<i>Kellogg Bird Sanctuary 12685 East C Ave. Augusta, MI 49012</i>	<i>Phone: 269-671-2510 Fax: 269-671-2474 E-mail: <a href="mailto:birdsantuary@kbs.msu.edu">birdsantuary@kbs.msu.edu</a></i>	
<b>APPLICATION DEADLINE:</b>	Application can be found at: <a href="http://www.kbs.msu.edu/index.php/education/ugrad/internships-reu">http://www.kbs.msu.edu/index.php/education/ugrad/internships-reu</a> Summer Internship due date: February 15, 2016		