

# MICHIGAN STATE UNIVERSITY

January 26, 2021

## MEMORANDUM

TO: Deans, Directors, Chairpersons, Heads of Administrative Units  
and Personnel Unit Representative

FROM: Tony Lemke  
Leaves Of Absence Manager  
Human Resources Compensation and Benefits

SUBJECT: Michigan Occupational Safety and Health Act (MIOSHA) Form 300A

Attached is a copy of the 2020 MIOSHA Form 300A summary to be posted in your area. The state regulations require the posting of the report in a conspicuous place where notices to employees are customarily displayed. This year the OSHA 300A log will also be posted online at <https://hr.msu.edu/benefits/workers-comp/index.html>. If there are no in-person activities at your building(s), the online posting will satisfy the posting requirement.



State law requires the University to post this document by February 1, 2021 and keep it posted through April 30, 2021.

The purpose of posting the annual summary in the workplace are the following:

1. To provide employees with their employer's record of injuries and illnesses,
2. make employers and employees more safety conscious,
3. promote joint safety and health efforts.

If you have any questions regarding this summary, you may contact me at (517) 884-0163.

/asl

## Human Resources

Michigan State University  
1407 S. Harrison, Suite 110  
East Lansing, MI 48823

517-353-4434  
Fax: 517-432-4102  
hr.msu.edu

# Summary of Work-Related Injuries and Illnesses

As of Date: 1/31/2021  
 Event Range: 1/1/2020 To 12/31/2020  
 180 Day Rule: True  
 Event Based: True  
 Run Date: 1/20/2021

Year 20 20



U.S. Department of Labor  
 Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0".

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	39	131	86
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
1734	3936
(K)	(L)

### Injury and Illness Types

Total number of... (M)	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other
	211	1	3	5	8	28

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name Michigan State University MSU  
 Street 1407 S Harrison Rd STE 110  
 City East Lansing State MI ZIP 48823  
 Industry description (eg., Manufacture of motor truck trailers)  
 Education \_\_\_\_\_  
 Standard Industrial Classification (SIC), if known e.o. 3715 \_\_\_\_\_  
 OR \_\_\_\_\_  
 North American Industrial Classification (NAICS), if known e.o. 336212  
6 1 1 3 1 0

### Employment information (If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees 21,642  
 Total hours worked by all employees last year 30,939,695

Sign here

*Renee Rivard*

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Renee Rivard Director of Compensation and Benefits  
 Company executive Title  
 517-353-4434 1/22/2021  
 Phone Date